

How to Check for Updates in Payroll Mate®

Start by Opening your
Payroll Mate
Program



Go to → Help 1

Click → Check for Update 2

Categories	Calculation
Regular Hourly Pay	Per Hour
Overtime Hourly Pay	Per Hour
Yearly Salary	Per Year
Bonus	Variable
Tips Received Directly by Employee	Variable
Tips Paid by Employer	Variable
Double-Time	Per Hour
Commission	Variable
Mileage	Per Mile
Piece Work	Per Piece
Fringe Benefits	Fixed
Life Insurance over 50,000	Variable
Sick Pay	Variable
Vacation Pay Hourly	Per Hour
Sick Pay Hourly	Per Hour
Cars	Variable
Year to Date (YTD)	Variable

2013

Checks
Employees
Forms
Reports
Company
Vendor Center

Add Edit Delete



Congratulations . You have checked for new updates!

www.PayrollMate.com

1-800-507-1992